



BULLOCH COUNTY  
**recreation**  
*and parks*

# Welcome to AFTERSCHOOL

## HOW TO REGISTER ONLINE

Attached are step by step instructions on how to register online.

If you have any questions, you may call our office,  
912-764-5637 for assistance

If a school site is full, then you will not be able to register.

In order to be placed on the wait list, please follow these  
instructions:

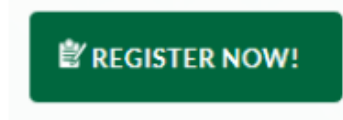
Send an email to the Program Supervisor, Meghan Bozeman  
[Mbozeman@bullochrec.com](mailto:Mbozeman@bullochrec.com)

Please include your child's name, school, grade, and desired  
program (R.E.C.E.S or Our Time)

**\*If you already have an account, please see page 3\***

## **Creating a New Account in My Rec**

- Start on our website at bullochrec.com
- From a computer you will select register now in the top right-hand corner; from your phone you will select *learn more* under online registration



- From a computer you will select new account; from your phone, you will select register for afterschool online or register for sports, programs, etc. online then select new account.



- Select a user name and password for your account – using your email address as your username is a great way to always remember it!

*Make sure your password meets all of the requirements or it will not let you continue.*

- Enter your household/family information – after you add the first person, select the add member button on the bottom to add additional family members to your household.



## After making an account or logging into your account

- Select the register button that is circled below.



- Select **MEMBERSHIP** from the drop down menu.

### Afterschool Registration

• Register • View Cart •

"Our Time" offers a structured, supervised after school program for the students enrolled in the Bulloch County School System in grades Pre-K -5th until 6:00pm. Quality, Accessible & Affordable care for students Monday through Friday. Afterschool Programs for Pre-K to 5th grade are currently held at all Bulloch County Elementary Schools. This program fee does not include Camp Adventure dates (full day activities during BOE Breaks).

Registration Fee: \$25.00

The required registration fee per child is non-deductible and non-refundable.



#### Student

Register	Membership	Ages	Grades	Fees
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	2021/22 Afterschool Registration - Brooklet Elementary	N/A	PK - 5	\$25.00 Res, \$25.00 Non-Res
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	2021/22 Afterschool Registration - Mill Creek Elementary	N/A	PK - 5	\$25.00 Res, \$25.00 Non-Res
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	2021/22 Afterschool Registration - Portal Elementary School	N/A	PK - 5	\$25.00 Res, \$25.00 Non-Res
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	2021/22 Afterschool Registration - Brooklet Building (Grades 4/5)	N/A	PK - 5	\$25.00 Res, \$25.00 Non-Res

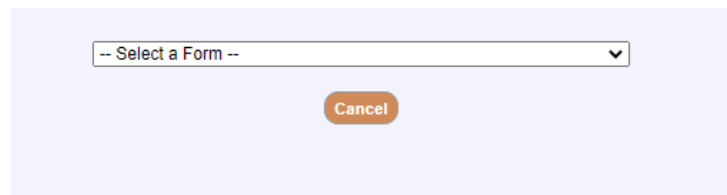
- Your screen will look like this. You will select which school your child attends and follow directions to place ASP registration in cart.
- THEN you will click register AGAIN like in the beginning. From there you will select RECES (4PM) or OUR TIME (6PM), and follow directions choosing week 1 and any other weeks you would like to pay at this time.

After you have created the account with all members, go to the child's account and scroll to the bottom to find where it says, "Custom Forms."

Custom Forms

[Add Custom Form](#)

- Click "Add Custom Form" and then "Select a Form."



- Complete all four forms in the drop-down box.
  1. Afterschool Registration Form – Participant Information
  2. Parent Statement of Understanding
  3. Release, Consent and Exemption Agreement for AFTERSCHOOL
- You **MUST** pay the membership and registration fee that we place on the account when adding the membership to be able to register for the weeks of care.

• REGISTER NOW •

## Our Time - AfterSchool Program 2021/22

• Register • View Cart •

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### Additional Forms and Files:

- Medication Authorization Form

### Links:

- Fee Payment Schedule
- Parent Handbook
- Video-Parent Orientation (with code for new parents)
- Video-After School Program Highlights

Register	Activity	Ages	Grades	Days	Date/Time	Fees
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Brooklet Elementary (OT)	N/A	PK - 3	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 6:00 PM Brooklet Elementary School	See Options
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Brooklet Elementary Grades 4 & 5 (OT)	N/A	4 - 5	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 6:00 PM Brooklet Park - Community Building	See Options
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Julia P Bryant Elem Prek-3rd (OT)	N/A	PK - 3	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 6:00 PM Julia P Bryant Elementary School	See Options

• REGISTER NOW •

## R.E.C.E.S. - AfterSchool Program 2021/22

• Register • View Cart •

This Afterschool program offers less structured after school activities like: snack, free play, games and homework time for Pre-K through 5th grades until 4:00pm. This program fee does not include Camp Adventure dates (full day activities during BOE Breaks). Recreation Curriculum Care Every School Day(RECES) is available Monday through Friday beginning at the end of the school day. Pre-registration is required.



### Additional Forms and Files:

- Medication Authorization Form

### Links:

- Program Parent Handbook
- Fee Payment Schedule
- Video-After School Highlights
- Video-Parent Orientation (with Code for new parents)

Register	Activity	Ages	Grades	Days	Date/Time	Fees
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Brooklet Elementary (RECES)	N/A	PK - 3	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 4:00 PM Brooklet Elementary School	See Options
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Brooklet 4th & 5th (RECES)	N/A	4 - 5	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 4:00 PM Brooklet Park - Community Building	See Options
<a href="#">Log In to Register</a> <a href="#">View Registration Eligibility</a>	Julia P Bryant Prek-3rd (RECES)	N/A	PK - 3	MTuWThF	08/02/2021 - 05/25/2022 2:00 PM - 4:00 PM Julia P Bryant Elementary School	See Options