



**BULLOCH COUNTY PARKS AND RECREATION  
DEPARTMENT  
2025 Luetta Moore Facility Rental Procedures**

Luetta Moore is available for rental:

<b>May 12th-16th -May 19th-May 23rd</b>	Sunday thru Saturday	Between 12pm-6pm
<b>May 17th-31st</b>	Saturday-Sunday	6:00pm-8:00pm
<b>June - July</b>	Saturdays & Sundays	6:00pm-8:00pm
<b>August</b>	Weekdays	Between 12pm-6pm
<b>August</b>	Saturdays and Sundays	6:00pm-8:00pm

**Private Rental Charges (two hour time frame only)**

Luetta Moore Pool.....\$175

**Included in your Rental**

- Luetta Moore Pool and Spray Pad.
- Lifeguards
- Men’s Restroom
- Women’s Restroom

**Requested Date:** \_\_\_\_\_

*Email completed form to [Jada.Jackson@bullochrec.com](mailto:Jada.Jackson@bullochrec.com)*

**Advance Reservations/fees**

All facility rental reservations must be made at least two (2) weeks in advance. All rentals are subject to first come first served basis. **All rental fees are due IN FULL at least 10 days before the event.** If payment is not made 10 days prior to the party date, your reservation will be cancelled.

**Parking**

Please use parking spaces provided in Luetta Moore’s Parking spots. There is no parking allowed on the curb, in the grass, or in the Service Entrance.

**Cancellation / Refund**

Any cancellations must be made 10 days in advance of the rental date otherwise the renter will forfeit a \$50 cancellation fee. If the pool is unsafe to operate due to weather issues (hard rain, thunder, lightning, etc.) at the time of your rental, management will work with you to reschedule your rental for another date based on availability. **Please see the Inclement Weather Policy on the Rental Confirmation Form for additional information.**

**Food Policy**

- Food, drinks, candy, etc. may be brought in during private rental.

- Tables, chairs, and other arrangements are the responsibility of the renter.
- It is the Renter's responsibility to clean up and throw all trash away.

### **Renter's Responsibilities**

- No keys are issued for this facility. A Luetta Moore staff will meet the renter at the entrance of the facility to open and close the facility. It is the renter's responsibility to meet the staff at the appropriate time. Luetta staff will be on site during your rental but are not responsible for being the gate monitor. We will open the front gate at the start time of your rental and close it at the ending time. We suggest making sure there is a member from your group assigned to be the "point person" and someone to stand at the pool entrance to ensure only people invited to your rental come in the gate.
- Each renter is responsible for cleaning the facility after use. The 2 hours of your rental MUST include any set up and clean-up time. We do allow a 15-minute set up time.
- The renter is only entitled to the hours specified when reservation is made / confirmed. Set up and cleanup of the facility is considered part of the rental. Renters will be charged accordingly for any overage. (\$50.00)
- Decorations are allowed (no tape or thumb tacks on walls, straw, etc.) but must be cleaned up by the renter.
- Absolutely **NO ALCOHOLIC BEVERAGES / DRUGS / SMOKING / VAPING** are allowed on or around any pool facility. People who have been drinking are not allowed in or around pool facilities.
- Please take trash to the trashcans located throughout the park and empty all trash cans out at the dumpster.
- Renters are responsible for facility damages and will be expected to pay for any necessary repairs.
- Renters are responsible for ensuring that their guests are aware of Luetta Moore Pool rules prior to visiting the park.

***Without a formal contract (not appearing in person to make a rental request), Luetta Moore will not be held liable for any miscommunication regarding wrong dates, times, or other requests.***

**Please sign the form below stating you have read the Rules & Regulations online and understand the above Renter's Responsibilities and return along with the Rental Confirmation Form.**



YES, I have received a copy of the BCPRD/Splash in the Boro Facility Rental Procedures outlining rental procedures.

*RELEASE, COVENANT NOT TO SUE AND INDEMNIFICATION AGREEMENT*

As an inducement for and in consideration of the undersigned's rental of a facility from the Bulloch County Parks and Recreation Department, the undersigned hereby indemnifies and holds harmless Bulloch County and its affiliated organizations and their directors, officers, employees, and agent from and against any and all injuries, damages, claims, actions, causes of action, liability (including liability for negligence), and expenses (including without limitation reasonable attorney's fees) arising from or in any manner connected with the rental and use of said facility by the undersigned.

The undersigned further hereby fully and forever releases and discharges Bulloch County and its affiliated organizations and its directors, officers, employees, and agents from any and all known and unknown, anticipated or unanticipated, arising from or in any manner connected with and its affiliated organizations and their directors, officers, employees, and agents for any such claims, demands, damages, actions, or causes of action.

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Renter's Printed Name

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Renter' Signature

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Today's Date