



## Bulloch County Recreation and Parks Department VOLUNTEER COUNSELOR IN TRAINING PROGRAM

The Counselor in Training Program (C.I.T.) provides young adults who are no longer eligible to attend the day camp program, but not old enough to be a paid Counselor, the opportunity to develop the social, physical, emotional and mental skills necessary to become an exceptional and employable Youth Programs Counselor. Our continued success with our day camp programs depends on the diversity of offered activities and the considerable talents and capabilities of the Program Staff. A very integral part of our staff is the Volunteer Counselor in Training Program.

In order to obtain a C.I.T. position, numerous criteria must be met. The applicant must attend organizational meetings, complete ALL necessary paperwork and documentation, demonstrate enthusiasm, and competency, and attend the Summer Program Orientation Session. All who apply will not be selected as we will have a limited number of participants who will be selected.

Our main objective in offering this program is to offer an educational and recreational alternative for the young adults in our community. We are also devoted to developing exceptional future counselors and activity specialists who may in turn assist in the continued development and expansion of current youth programs offered.

We hope that you will choose to take the challenge of earning the opportunity to become a part of the Summer Program Team. A program such as ours is only as good as the people who operate it. We are sure that with our direction and your dedication you can become a productive and integral part of our program.

**APPLICATIONS DUE: April 17, 2026**

Justin Smith, Program Supervisor

# VOLUNTEER COUNSELOR IN TRAINING

## **General Information**

### **PURPOSE**

To provide young adults with the unique opportunity to gain work experience, develop marketable skills, enjoy recreational activities, and perform a valuable community service.

### **FUNCTION**

To provide assistance in the organization and implementation of recreational activities during the Summer Day Camp Program.

### **PARTICIPATION**

Space is limited in this program. Individuals will be selected by the Program Supervisor utilizing the following criteria:

1. All paperwork is completed accurately and competently.
2. Attendance at organizational meetings & staff trainings
3. Demonstration of talents, attitude and maturity
4. Willingness to volunteer for other Youth Program activities.
5. Available to work at least three weeks of the nine-week program.
6. Energy, enthusiasm, and a desire to meet program goals.

*CITs selected for this program will have a 2-week trial at the camp site that will be evaluated by the Site Coordinators on site and. At the end of the trial, the site coordinators along with program supervisor will consult to determine if the CIT may continue to volunteer beyond the 2-week trial period.*

### **RESPONSIBILITIES**

1. Assist in the preparing and operation of camp activities: implementation of materials/supplies, assisting instruction of activities, following direction of supervisors.
2. Assist in the maintenance of facilities and grounds utilized by the Summer Day Camp Program.
3. Serve as a positive role model for campers
4. Assist with the supervision of children during bathroom breaks, playground time and other areas

### **QUALIFICATIONS**

Applicants must be thirteen years of age by May 1, 2026. Recreational activity knowledge and experience is a plus. Applicants must display a genuine interest in the personal development of the programs' participants.

### **REFERENCES**

Each applicant must turn in a reference from a neighbor or family friend (18 or older) AND a current or past teacher.

*BULLOCH COUNTY RECREATION AND PARKS*  
**VOLUNTEER COUNSELOR IN TRAINING APPLICATION**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/ST./ZIP \_\_\_\_\_

PARENT'S NAME: \_\_\_\_\_

HOME PHONE# : \_\_\_\_\_ PARENT WORK #: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ T-SHIRT SIZE: \_\_\_\_\_

BIRTHDAY: \_\_\_\_\_ **CURRENT**  
**GRADE:** \_\_\_\_\_ **SCHOOL:** \_\_\_\_\_

I, \_\_\_\_\_, agree to serve, if accepted, as a Volunteer Counselor in Training with the Summer Day Camp Program during the following weeks.

- WEEK 1: NO CITs       WEEK 4: June 15<sup>th</sup> – 19<sup>th</sup>       WEEK 7: July 6<sup>th</sup> – 10<sup>th</sup>  
 WEEK 2: June 1<sup>st</sup> – 5<sup>th</sup>       WEEK 5: June 22<sup>nd</sup> – June 26<sup>th</sup>       WEEK 8: July 13<sup>th</sup> – 17<sup>th</sup>  
 WEEK 3: June 8<sup>th</sup> – 12<sup>th</sup>       WEEK 6: June 29<sup>th</sup> – July 3<sup>rd</sup>       WEEK 9: NO CITs

I agree to work during the following hours:  8:00am-1:00pm     1:00pm-6:00pm

*(Volunteers cannot work both shifts)*

I further understand:

1. I agree to conduct myself in a mature, responsible manner and to remember that I am a representative of the Bulloch County Recreation and Parks Department.
2. I agree to attend camp daily during the dates specified above, and in the event of illness or emergency, I will call the Site Coordinator as soon as possible to notify him or her of my absence.
3. I agree to attend all mandatory staff training dates (TBA – during the month of May and could include weeknight or weekend trainings).

*I, the undersigned, understand that as a Summer Day Camp Volunteer Counselor in Training, I will be expected to follow all the rules and regulations as set forth by the Bulloch County Recreation and Parks Department. I also understand that failure to comply with all the rules can result with my termination as a Counselor in Training.*

*Signed:* \_\_\_\_\_

**Please answer the following questions completely and carefully. The answers you give will directly affect your acceptance and placement.**

1. List the qualities you feel an exceptional C.I.T. should have:
2. List ten activities an exceptional program should offer:
3. List five activities that you are confident you could instruct:
4. List all the ways you can think of to encourage campers to participate in activities:
5. Why do YOU want to be a C.I.T.?
6. Did you ever attend summer camp as a child; if so, what are your favorite memories; what are your worst memories:

*BULLOCH COUNTY RECREATION AND PARKS*  
VOLUNTEER COUNSELOR IN TRAINING  
Personal Reference Form

**Neighbor**  
(Must be 18 or older)

1. How long have you known the applicant? In what capacity?

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2. Do you think the applicant is qualified to assist in caring for children in a recreation setting? Please explain.

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3. Do you find the applicant to be dependable? To use mature judgment? To be a positive role model for young children? Please explain.

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4. Would you consider placing the responsibility of your child with the applicant?

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5. Additional comments.

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Your name: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

**Must be submitted with application by April 17, 2026**

*BULLOCH COUNTY RECREATION AND PARKS*  
VOLUNTEER COUNSELOR IN TRAINING  
Personal Reference Form

**Current or Past Teacher**

1. How long have you known the applicant? In what capacity?

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2. Do you think the applicant is qualified to assist in caring for children in a recreation setting? Please explain.

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3. Do you find the applicant to be dependable? To use mature judgment? To be a positive role model for young children? Please explain.

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4. Would you consider placing the responsibility of your child with the applicant?

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5. Additional Comments.

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Your name: \_\_\_\_\_ Day Phone: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

**Must be submitted with application by April 17, 2026**