Private Team

FACILITY USE AGREEMENT AND GUIDELINES

In order to qualify to hold practices on Bulloch County Recreation and Parks property:

- Traveling team(s) must attend a facility use meeting to go over park usage once per year and sign the BCRPD Facility Use Agreement/Guidelines.
- Each team will make their reservation **REQUEST** through the rec management system JARVIS. You will be notified via text message if the reservation is approved or not.
- Each team will be allowed to make reservations one week at a time. All field reservations requests must be submitted through Jarvis no later than 5pm the Friday before (EX: Practices on August 17th-23rd must be submitted by 5pm on Friday, August 14th). IF a practice is requested that was **NOT** sent on the original document, that practice **MUST** be requested **AT LEAST** 48 hours in advance. The practice week is considered Monday-Sunday.
- Teams must pay the weekly rentals no later than 24 hours after the rental requests. Failure to do so could result in the request being denied.

Team Registration and Field Rental rates:

Each team will pay a $150 registration fee to secure use of BCRPD fields. IF an organization has multiple age groups, each age group (7u, 8u, 9u, 10u, 11u, 12u, 13u, 14u etc) is required to pay the $150. The registration fee will cover a period of one year. **(August 2026-July 2027)**

Athletic Field Rental Rates for Scheduled Practice:

Facility	Without Lights	With Lights
Baseball/Softball Fields	$15/hour	$20/hour
Soccer/Football Field	$15/hour	$20/hour

Field Prep Charges for Practices and Games:

- Field lining fee: $90

Special Notice:

- During the Fall season, practice time and fields availability “may be” limited due to youth football and soccer being played during this time. (September-November).
- During the Spring season, practice time and fields availability “may be” limited due to youth baseball, softball, and soccer being played during this time. (February-May).

What is a Team Practice?

A team practice is any practice when there is one or multiple coaches on a field with one (1) player being present or up to an entire roster being present. Any practice that will have a coach present on the field **still must** make a field reservation thru BCRPD.

As a user of BCRPD facilities, it’s your responsibility to provide a safe and effective environment for your practice. Any facility problems found during your practice time should be reported to the Operations Supervisor the next business day.

BCRPD Park/Facility Rules:

Motor Vehicles in Park:

Motorized vehicle operation is restricted to roadways, driveways, and parking lots, only. (No vehicles are allowed on service entries to the four or five field complexes.) Vehicles are not allowed inside the grass areas, facility gates, or fences.

Litter:

Make sure all trash is picked up before leaving the field and /or complex.

Alcoholic Beverages/Tobacco Use:

No alcoholic beverages are allowed on county property. County property is a smoke free environment.

Soft Toss, Swing Practice, Batting Practice:

Using the fence around any ball field for soft toss and hitting balls into the fence is not allowed, regardless what type ball is being used. When holding batting practice, do not pitch from the grass area in front of pitchers’ mound. Pitch from the dirt area of the mound.

Skate Boards and Bicycles:

The use of skateboards and bicycles inside complex areas are not allowed.

Animals at Park:

Animals (restrained or unrestrained) are not allowed in complex areas or ball fields.

Closing of Facilities:

At anytime, BCRPD may need to close fields or complexes for maintenance purposes. These fields and complexes will be posted and it will be against park rules for any person or team to enter. If BCRPD deems it necessary to close fields or complexes due to wet conditions, teams will be notified (For rain outs, rental fees will be refunded or the team may move rental to another day.)

Rental Time:

Practice time will be purely what is stated on your rental permit issued by BCRPD. Practice time, can be less, but not more. When lights are to be turned on, lights will be turned on at the time stated on rental permit and off at the ending time stated on rental permit. (5 minute window will be provided)

Non-Compliance to BCRPD Regulations/Guidelines:

There will be a three (3) step process if any team breaks or goes against any of the guidelines/regulations stated in this Facility Use Agreement:

Step 1: First offense-----A letter will be sent to team manager stating violation of BCRPD Guidelines and team will be put on a specified probation period.

Step 2: Second offense----BCRPD staff will hold a meeting with team manager. Team will be suspended from use of any BCRPD fields for a minimum of one (1) week and a maximum of four (4) weeks, based on the offense.

Step 3: Third offense----BCRPD staff will hold a meeting with team manager to discuss team being terminated from using BCRPD facilities. (Length of termination will be determined on a case by case basis.) In addition, a letter will be sent to team manager stating degree of termination.

The BCRPD reserves the right to skip any of the above steps and impose an immediate suspension and/or termination based on the nature of the offense.

I, _____ AS TEAM MANAGER OF _____, HAVE READ AND HERBY AGREE THAT I WILL ABIDE AND INSURE COMPLIANCE OF ALL TERMS AND CONDITIONS STATED IN THE FACILITY USE AGREEMENT AND GUIDELINES PRESENTED TO ME, AS TEAM MANAGER. I UNDERSTAND THAT FAILURE TO FOLLOW AND COMPLY WITH THE FACILITY AGREEMENT GUIDELINES MAY RESULT IN CORRECTIVE ACTION AGAINST ME AND MY TEAM BY THE BULLOCH COUNTY RECREATION AND PARKS DEPARTMENT.

_____

Date

_____

Team Manager Signature

_____

Team Manager (Print Name)

_____

BCRPD Representative